CONEXIÓN
LABORAL

AREA LOCAL GUAYNABO - TOA BAJA

PUBLIC NOTICE
NOTICE OF REQUEST FOR PROPOSAL (RFP) FOR THE SELECTION OF THE ONE STOP OPERATOR FOR THE GUAYNABO- TOA BAJA LOCAL WORKFORCE DEVELOPMENT AREA

We are seeking interest from experienced contractors who can provide One-Stop Operator services to the Guaynabo-Toa Baja Local Area. We inform the public of our intention to select the Operator for the One Stop Center (OSC), in compliance with the with Section 121(d) of the Workforce Innovation and Opportunity Act (WIOA), Sections 678.600 – 678.630 of the Final Rule (20 CFR), Training and Employment Guide Letter (TEGL) No. 15-16 and the Circular Letter No. 02-2012. The municipalities served by the Operator include Guaynabo, Cataño, Toa Alta, and Toa Baja, in Puerto Rico. The OSC is located in Guaynabo, Puerto Rico.

The entire procurement process performed must be through a procedure that promotes fairness, openness, transparency and responsibility from the planning phase to the closeout phase.

OSC operators may be a single entity or a consortium of entities and may operate one or more One-Stop centers. In addition, there may be more than one OSC operator in a local area. The types of entities selected to be the OSC Operator may include:

a) A postsecondary educational institution.
b) An employment service agency established under the Wagner-Peyser Act on behalf of the local office of the agency.
c) A private, nonprofit organization (including a community-based organization).
d) A private for-profit entity.
e) A government agency.
f) Another interested organization or entity, which is capable of carrying out the duties of the one-stop operator. Examples may include a local chamber of commerce or other business organization, or a labor organization.

Exception: Elementary schools and secondary schools are not eligible as one-stop operators, except that a nontraditional public secondary school such as a night school, adult school, or an area career and technical education school may be selected.

The OSC Operator will be responsible for coordinating the service delivery, responsibilities, and contributions of required American Job Center partners across Local Workforce Development Area.

The Request for Proposal (RFP) will be available by November 13, 2025, on the following website: ***www.juntalocal@gtbwioa.org.*** In person pickup will be available at the Office of Local Board, located at on the 5tht floor of the Guaynabo City Hall, Herminio Díaz Navarro Street, Esq. *José* de Diego, from Monday to Friday, 8:00 A.M. to 12:00 P.M. and from 1:00 P.M. to 3:30 pm. Submission deadline for all qualified proposals will be December 12, 2025, at 3:30 P.M. A **compulsory** orientation meeting for interested parties will take place on November 24, 2025, at 9:00 A.M. via Microsoft TEAMS.

Any interested party or entity may submit their proposals at the following address: Herminio Díaz Navarro Street, Esq. José de Diego, 5th floor Guaynabo City Hall, Puerto Rico, or to the mailing address: P.O. Box 7885, Guaynabo, Puerto Rico, 00969. The day and hour of the postal stamp must coincide with the submission timeframe previously indicated. Proponents will also be able to submit their proposals, according to the guidelines established in the Requirement, by e-mail at: ***www. juntalocal@gtbwioa.org.*** The proposal must be delivered, regardless of the method used, in or before Monday, December 15, 2025, at 3:30 PM deadline.

Junta Local Guaynabo – Toa Baja
Guaynabo City Hall
Calle José Julián Acosta, Esquina de Diego, 5to Piso
Guaynabo, Puerto Rico
Tel: 787-720-4040, Ext. 6480, 6479 6 6480

Oriel Ramírez Rodríguez
Presidente Junta Local

American JobCenter

Anuncio requerido por la Ley Federal WIOA
P.L. 113-128 de 2014 Junta Local de Desarrollo Laboral
Programa subvencionado con Fondos WIOA
Patrono Programa con Igualdad de Oportunidades de Servicios